

United States Postal Service

External Publication for Job Posting 79969727

If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

Branch

Information Technology

Job Posting Period

09/10/2014 - 09/30/2014

Job Title

COMPUTER ANALYST/PRGMR ASSOC

Facility Location

EAGAN ITASC 1
2825 LONE OAK PKWY
EAGAN, MN 55121-9000

Position Information

TITLE: COMPUTER ANALYST/PRGMR ASSOC

GRADE: - IT/ASC Level - 19

FLSA DESIGNATION: Non-Exempt

OCCUPATION CODE: 0334-0140

NON-SCHEDULED DAYS: Saturday/Sunday

HOURS: 08:00 A.M. to 04:30 P.M.

SALARY RANGE: \$65,482 per Annum

FINANCE NUMBER: 266368

BENEFIT INFORMATION: The salary will be \$65,482 per annum. We offer excellent benefits including health and life insurance, retirement plan, savings/investment plan with employer contribution, flexible spending, flextime scheduling of core work hours, annual and sick leave.

Background Check

The Inspection Service criminal background check is conducted using United States information resources only (e.g., FBI fingerprint check, state and county checks). A criminal background check involves a 10-year inquiry for any location where the individual has resided, worked or gone to school within the United States or its territories. As a result of this limitation, the criminal background checks of individuals who have not resided in the United States or its territories for the preceding 5-years may not be considered complete. The Inspection Service may be able to process inquiries for U.S. Citizens only, but only if their time spent out of the country was spent as: a trailing spouse or dependent of someone working for the U.S. government (military or civilian), a missionary, a student attending school in a foreign country, a Peace Corps participant, or as an employee of a U.S.-based employer/company. If the Inspection Service is unable to perform a complete background check because of residency outside the United States, such individuals will be ineligible for Postal employment.

Functional Purpose

Work alone or as part of a team on small, moderately complex projects, assisting higher level analysts/programmers in the analysis, evaluation, development and maintenance of computer programs, systems, and procedures used to process data.

DUTIES AND RESPONSIBILITIES

1. Participate in the project planning process that determines programming and hardware needs. Assist in preparing programming specifications and in developing coding logic.
2. Prepare charts, diagrams, and other program and system documentation as needed.
3. Code, test, and debug detailed programming instructions, based on programming specifications normally prepared by higher level analysts/programmers, and using computer languages identified and available in the Infrastructure Tool Kit (ITK).
4. Maintain current knowledge of and follow all security procedures. Identify, respond to, and report actual or potential security risks.
5. Assists in the installation of updates and revisions to computer programs and procedures.
6. Prepares and provides final documentation on revisions and updates for the computer operations function.
7. Provides technical support to end users on the revisions or updates.
8. Performs other job-related tasks as assigned or required to support the duties outlined above.

SUPERVISION

Manager or supervisor of unit to which assigned.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

Requirements

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants are required to describe their qualifications in writing and must demonstrate that they meet or exceed each KSA (Requirement) of the position. Applicants will be evaluated based on their responses. Each Requirement should be clearly numbered and identified (i.e. Requirement #1 - response, Requirement # 2- response, etc.) Failure to address one or more of the Requirements will lead to a finding of not qualified. The space provided for your summary of Accomplishments is limited to 6,000 characters and should not be used to address KSA requirements. Responses to KSA requirements should be attached to the application as a separate document.

KSAs: 1. Knowledge of application development, such as WEB, batch, and object-oriented. 2. Knowledge of industry-standard software development life cycle processes. 3. Ability to use relational database technology. 4. Experience writing, editing and updating programs in support of software applications, using one or more programming languages such as JAVA and SQL. 5. Experience testing, debugging and repairing programs sufficient to meet software specifications. 6. Ability to solve problems using analytical skills. 7. Ability to work without immediate supervision. 8. Ability to work with others in a team environment. 9. Ability to read and understand job-related materials such as instructions, specifications, references and manuals. 10. Ability to communicate orally and in writing.

SPECIAL REQUIREMENT: 11. Ability and professional experience programming in at least one of the following

- a. JAVA and J2EE components (such as Struts, JDBC and JSP) using IBM RAD/WebSphere tools.
- b. Oracle eBusiness Suite (Such as Oracle Financials and PL/SQL).
Oracle Application Server custom programming (Such as: Forms, Reports and PL/SQL)
- c. SAP Programming (Such as: ABAP, WebDynPro, or BSP)
- d. Knowledge of Windows, UNIX, Middleware and Database environments.

PHYSICAL REQUIREMENTS: Applicant must be physically able to perform efficiently the duties of the position

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

The Fair Chance to Compete for Jobs Act of 2019 (Fair Chance Act) prohibits the Postal Service from inquiring into the criminal history of applicants before a conditional offer of employment has been made and sets out penalties for individual employees who violate the law. An applicant who feels their rights under this federal law have been violated has 30 days from the date of the alleged violation to file a complaint with the Postal Service at FairChanceActSupport@usps.gov. Further information can be found at www.usps.com.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.