

United States Postal Service

External Publication for Job Posting 80004187

If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

Branch

Caribbean District

Job Posting Period

09/12/2014 - 09/19/2014

This job has an exam requirement. Examining capacity has been reached for this posting. Applicants with an eligible exam score will be considered. Applicants without an exam score cannot be considered. If you apply without an exam score, you may be invited to take the exam later if job opportunities remain unfilled. Exam invitations are sent by email; watch your email and spam filters. Veterans are encouraged to apply and will receive preference in examining in accordance with Veteran Preference laws and regulations.

Job Title

PSE MOTOR VEHICLE OPERATOR

Facility Location

SAN JUAN
585 AVE FD ROOSEVELT STE 370
SAN JUAN, PR 00936-9312

CONTACT INFORMATION: Daisy Garcia, HR Generalist, 787-622-1753 ; localservicescaribbeandistrict@usps.gov

Position Information

TITLE: PSE MOTOR VEHICLE OPERATOR
FLSA DESIGNATION: Non-Exempt
OCCUPATION CODE: 2395-0004
NON-SCHEDULED DAYS: VARIES
HOURS:VARIES

PSEs hold temporary appointments for periods not-to-exceed 360 days. Subsequent appointments after a 5 day break in service may be offered but are not guaranteed and should not be expected because the use of PSEs is discretionary and subject to business needs.

PSEs can be scheduled any hours and the position is intended to be very flexible, including weekends and holidays as needed. PSEs must be available to work when needed.

DRIVING REQUIRED: Applicants must have a valid state drivers license, a safe driving record, and at least two years of documented driving experience.

Position required to work in other offices within the Caribbean.

SALARY RANGE: \$16.22 per hour paid bi-weekly

FINANCE NUMBER: 428461

BENEFIT INFORMATION: This is a non-career position, which may lead to a career position depending on organizational needs. Limited benefits include paid time off at the rate of 1 hour for every 20 paid hours, and contractual pay raises. After one year of service, PSEs may be eligible for health insurance under the Federal Employees Health Benefits Program with a Postal Service premium contribution, dental and vision insurance through the Federal Employees Dental and Vision Insurance Program, and long term care insurance through the Federal Long Term Care Insurance Program.

Persons Eligible to Apply

Veterans who are entitled to veterans preference and/or covered by the Veterans Employment Opportunity Act may apply for any posted position.

Applicants must have a valid commercial drivers license (CDL), a safe driving record, and at least two or more years of unsupervised experience driving passenger cars or larger vehicles and one year of full time unsupervised experience (or equivalent) driving a 7-ton or larger truck, tractor-trailer, or a 16-passenger or larger bus. The driving must have taken place in the U.S. or its possessions or territories or in U.S. military installations worldwide.

Further, applicants must inform the Postal Service of all previous employment as the driver of a commercial vehicle for the past 10 years and complete a Driving Notification and Compliance Certificate. Applicants must be drug-free, which requires

- o A pre-employment drug screen and
- o Information from previous employers on the positive alcohol or drug tests and refusals to be tested within the prior two years

All applicants must apply on line at www.usps.com/employment. Paper or Emailed Applications for Employment will not be accepted in person or by email. You must have a valid email address to apply for this position. Communication regarding employment opportunities, examinations, interviews and background checks will be conveyed by email.

NOTE: We will communicate with you by email concerning your application, so it is very important that you are able to receive our messages. Please add the following email domain addresses to your contact list right away to allow correspondence, especially if you use SPAM blocking software, use a yahoo or gmail account, or use a work or military email address!

@usps.gov

@panpowered.com

@geninfo.com

EXAM REQUIRED: If you are invited to take this test, instructions regarding the exam process will be sent via email once you successfully submit your online application. Please ensure you can receive messages from our test vendor and follow instructions carefully so you can be considered for this employment opportunity!

NOTICE TO CURRENT NON-CAREER POSTAL SERVICE EMPLOYEES - Current non-career Postal Service employees who wish to apply for this vacancy must go to usps.com/employment and use your existing eCareer Profile to apply. Do not log into LiteBlue; if you logged into LiteBlue, log out and close your browser before going to usps.com/employment.

Background Check

The Inspection Service criminal background check is conducted using United States information resources only (e.g., FBI fingerprint check, state and county checks). A criminal background check involves a 5-year inquiry for any location where the individual has resided, worked or gone to school within the United States or its territories. As a result of this limitation, the criminal background checks of individuals who have not resided in the United States or its territories for the preceding 5-years may not be considered complete. The Inspection Service may be able to process inquiries for U.S. Citizens only, but only if their time spent out of the country was spent as: a trailing spouse or dependent of someone working for the U.S. government (military or civilian), a missionary, a student attending school in a foreign country, a Peace Corps participant, or as an employee of a U.S.-based employer/company. If the Inspection Service is unable to perform a complete background check because of residency outside the United States, such individuals will be ineligible for Postal employment.

Functional Purpose

Assists with, and operates, a mail truck on a pre-established route to pick up and transport mail in bulk.

DUTIES AND RESPONSIBILITIES

1. Picks up and delivers bulk quantities of mail at stations, branch office, and terminal points; as required, picks up mail from collection boxes and deposits mail in relay boxes.
2. Operates truck in conformance with time schedules and rules of safety, and in accordance with instructions regarding the route assigned.
3. Determines condition of the truck prior to leaving and upon returning to the garage; reports all accidents, mechanical defects and mechanical failures while on route.
4. Follows established safe work methods, procedures and safety precautions while performing all duties.
5. Performs other duties as assigned.

SUPERVISION

Supervisor of unit to which assigned.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

Requirements

1. Requirements:

Applicants must have two years of general driving experience with at least one-year full time, or equivalent, of driving 7-ton trucks or buses of 16 passengers or more.

Note: The required amount of experience will not in itself be accepted as proof of qualification. The applicants' record of experience and training must show the ability to perform the duties of the position.

Additional Provisions:

At the time of appointment, applicants must have a valid commercial driver's license from the state in which they live with air brakes certification for the types of vehicles used on the job. Applicants must also demonstrate and maintain a safe driving record.

2. Physical Requirements:

Applicants must be physically able to perform efficiently the duties of the position with or without reasonable accommodation.

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

The Fair Chance to Compete for Jobs Act of 2019 (Fair Chance Act) prohibits the Postal Service from inquiring into the criminal history of applicants before a conditional offer of employment has been made and sets out penalties for individual employees who violate the law. An applicant who feels their rights under this federal law have been violated has 30 days from the date of the alleged violation to file a complaint with the Postal Service at FairChanceActSupport@usps.gov. Further information can be found at www.usps.com.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.