

United States Postal Service

External Publication for Job Posting 78529672

If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

Branch

Colorado/Wyoming District

Job Posting Period

08/03/2014 - 11/09/2014

Job Title

CASUAL

Facility Location

GENERAL MAIL FACILITY (GMF)
7540 E 53RD PL
DENVER, CO 80266-0001

MAIL PROCESSING ANNEX (MPA)
20101 E 36TH DRIVE
AURORA CO 80011

NETWORK DISTRIBUTION CENTER (NDC)
7755 E 56TH AVE
DENVER CO 80266

APPLICANTS MUST APPLY ON LINE AT www.usps.com/employment. PAPER APPLICATIONS WILL NOT BE ACCEPTED

CONTACT: 303-853-6483 OR 303-853-6126

ATTENTION! We will communicate with you by email concerning your application, so it is very important that you are able to receive our messages. Please add the following email addresses to your contact list right away to allow correspondence, especially if you use SPAM blocking software, use a yahoo account, or use a work or military email address!

ecareerworkflow@usps.gov
usps_support@panpowered.com
USPSeServices@geninfo.com

Position Information

TITLE: CASUAL
NON-SCHEDULED DAYS: VARIES
HOURS: VARIES
SALARY RANGE: \$10.00 / HOUR NON CAREER NO BENEFITS
FINANCE NUMBER: 72359

BENEFIT INFORMATION: The salary will be based on current postal pay policies.

Persons Eligible to Apply

If appointed, applicants must be willing to live within a reasonable distance of the facility address to ensure availability for work. Applicants, except for persons on active military duty should be available for screening activities, including an interview, in the facility location.

Background Check

The Inspection Service criminal background check is conducted using United States information resources only (e.g., FBI fingerprint check, state and county checks). A criminal background check involves a 10-year inquiry for any location where the individual has resided, worked or gone to school within the United States or its territories. As a result of this limitation, the criminal background checks of individuals who have not resided in the United States or its territories for the preceding 5-years may not be considered complete. The Inspection Service may be able to process inquiries for U.S. Citizens only, but only if their time spent out of the country was spent as: a trailing spouse or dependent of someone working for the U.S. government (military or civilian), a missionary, a student attending school in a foreign country, a Peace Corps participant, or as an employee of a U.S.-based employer/company. If the Inspection Service is unable to perform a complete background check because of residency outside the United States, such individuals will be ineligible for Postal employment.

Functional Purpose

Performs mail handling, mail processing, or a combination of such duties on a supplemental basis.

DUTIES AND RESPONSIBILITIES

1. Separates all classes of mail.
2. Culls, faces, and cancels mail
3. Loads, unloads, and moves bulk mail. Empties mail from mail containers (bags, hampers, etc.) and loads mail into mail containers. Performs other duties incidental to the moving and processing of mail and related mail handling equipment.
4. In addition, may perform other miscellaneous duties, as assigned.
5. Exercises normal protective care for equipment and materials used.
6. Exercises a normal regard for safety of self and others.
7. Operates equipment assigned to the jurisdiction of the Mail Handler Craft.

SUPERVISION

Supervisor of unit to which assigned.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

Requirements

A Casual position is a temporary, non-career position. The work schedule varies and there is no guaranteed amount of work hours per week. A casual processes incoming and outgoing mail using different methods of sortation and distribution. They may be required to handle heavy sacks of letter mail or parcels weighing as much as 70 pounds. The work involves continuous standing, stretching and reaching; loads and unloads containers of mail, and may push rolling containers weighing up to 1,500 pounds.

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

The Fair Chance to Compete for Jobs Act of 2019 (Fair Chance Act) prohibits the Postal Service from inquiring into the criminal history of applicants before a conditional offer of employment has been made and sets out penalties for individual employees who violate the law. An applicant who feels their rights under this federal law have been violated has 30 days from the date of the alleged violation to file a complaint with the Postal Service at FairChanceActSupport@usps.gov. Further information can be found at www.usps.com.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.