

# United States Postal Service

## *External Publication for Job Posting 86477462*

If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

### *Branch*

Los Angeles District

### *Job Posting Period*

04/27/2015 - 05/02/2015

This job has an exam requirement. Currently, applicants for this posting who do not yet have an exam score are being invited to take the exam. Examining will continue until capacity has been reached.

### *Job Title*

PSE AUTOMOTIVE TECHNICIAN

### *Facility Location*

LOS ANGELES  
7001 S CENTRAL AVE  
LOS ANGELES, CA 90052-9998

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### *Position Information*

TITLE: PSE AUTOMOTIVE TECHNICIAN  
FLSA DESIGNATION: Non-Exempt  
OCCUPATION CODE: 2395-0003  
NON-SCHEDULED DAYS: VARIES  
HOURS: VARIES

Postal Support Employee's (PSE) hold temporary appointments for periods not-to-exceed 360 days. Subsequent appointments after a 5 day break in service may be offered but are not guaranteed and should not be expected because the use of PSEs is discretionary and subject to business needs.

PSEs can be scheduled any hours and the position is intended to be very flexible, including weekends and holidays as needed. PSEs must be available to work when needed.

DRIVING REQUIRED: Applicants must have a valid state drivers license, a safe driving record, and at least two years of documented driving experience.

SALARY RANGE: \$16.97 per hour paid bi-weekly

FINANCE NUMBER: 54532

BENEFIT INFORMATION: This is a non-career position, which may lead to a career position depending on organizational needs. Limited benefits include paid time off at the rate of 1 hour for every 20 paid hours, and contractual pay raises. After one year of service, PSEs may be eligible for health insurance under the Federal Employees Health Benefits Program with a

Postal Service premium contribution, dental and vision insurance through the Federal Employees Dental and Vision Insurance Program, and long term care insurance through the Federal Long Term Care Insurance Program.

### ***Persons Eligible to Apply***

Veterans who are entitled to veterans preference and/or covered by the Veterans Employment Opportunity Act may apply for any posted position.

Applicants must have a valid drivers license, a safe driving record, and at least two or more years of unsupervised experience driving passenger cars or larger. The driving must have taken place in the U.S. or its possessions or territories or in U.S. military installations worldwide.

All applicants must apply on line at [www.usps.com/employment](http://www.usps.com/employment). Paper or Emailed Applications for Employment will not be accepted in person or by email. You must have a valid email address to apply for this position. Communication regarding employment opportunities, examinations, interviews and background checks will be conveyed by email.

NOTE: We will communicate with you by email concerning your application, so it is very important that you are able to receive our messages. Please add the following email domain addresses to your contact list right away to allow correspondence, especially if you use SPAM blocking software, use a yahoo or gmail account, or use a work or military email address!

@usps.gov

@psionline.com

@geninfo.com

EXAM REQUIRED: If you are invited to take this test, instructions regarding the exam process will be sent via email once you successfully submit your online application. Please ensure you can receive messages from our test vendor and follow instructions carefully so you can be considered for this employment opportunity!

NOTICE TO CURRENT NON-CAREER POSTAL SERVICE EMPLOYEES - Current non-career Postal Service employees who wish to apply for this vacancy must go to [usps.com/employment](http://usps.com/employment) and use your existing eCareer Profile to apply. Do not log into LiteBlue; if you logged into LiteBlue, log out and close your browser before going to [usps.com/employment](http://usps.com/employment).

### ***Background Check***

The Inspection Service criminal background check is conducted using United States information resources only (e.g., FBI fingerprint check, state and county checks). A criminal background check involves a 5-year inquiry for any location where the individual has resided, worked or gone to school within the United States or its territories. As a result of this limitation, the criminal background checks of individuals who have not resided in the United States or its territories for the preceding 5-years may not be considered complete. The Inspection Service may be able to process inquiries for U.S. Citizens only, but only if their time spent out of the country was spent as: a trailing spouse or dependent of someone working for the U.S. government (military or civilian), a missionary, a student attending school in a foreign country, a Peace Corps participant, or as an employee of a U.S.-based employer/company. If the Inspection Service is unable to perform a complete background check because of residency outside the United States, such individuals will be ineligible for Postal employment.

### ***Functional Purpose***

Assists with, and performs, a variety of routine and complex repairs and scheduled maintenance services in the maintenance of USPS motor vehicles, particularly tractor trailers.

### **DUTIES AND RESPONSIBILITIES**

1. Diagnoses operating difficulties on a variety of vehicles and performs operational checks on engines; its major supporting systems, parts, components, assemblies; including emissions systems, electrical, computer and electronic controlled components.
2. Performs various computerized and electronic diagnostic tests using specialized equipment; interprets trouble codes and other information from electronic scanners and test analyzers; uses reference materials such as service manuals and wiring schematics to determine operational difficulties, drivability problems and evaluates performance efficiency.

3. Conducts visual and auditory vehicle inspections, road calls and road tests before and after maintenance and repairs; annotates vehicle problems on work orders.
4. Provides technical guidance and instructions to mechanics and technicians on more difficult repairs and in the use of specialized computer-aided diagnostic equipment.
5. Performs maintenance and repairs resulting from normal preventive maintenance inspections.
6. Prepares and updates vehicle records, maintains vehicle records; annotates labor time, parts and/or equipment and other pertinent data on work orders.
7. Performs engine tune-ups; removes, replaces, adjusts, cleans parts components, assemblies and accessories; uses a variety of specialized test equipment to adjust systems and components to prescribed operating tolerances.
8. Troubleshoots malfunctioning vehicles resulting from road calls and identifies improperly functioning part(s) and repairs or replaces.
9. Repairs and replaces major components including transmissions, differentials, brake systems, power assist units, steering and suspension assemblies.
10. Follows established safe work methods, procedures and safety precautions while performing all duties. Complies with all postal, local, state and federal environmental regulations and policies.
11. Performs other duties as assigned.

## SUPERVISION

Supervisor of unit to which assigned.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

### **Requirements**

#### 1. Additional Provisions:

For positions requiring driving, applicants must have a valid state driver's license, and demonstrate and maintain a safe driving record. Employees may be required to drive motor vehicles in all kinds of traffic and road conditions.

#### 2. Physical Requirements:

Applicants must be physically able to perform efficiently the duties of the position with or without reasonable accommodation.

Applicant must qualify on Battery Exam 943 and applicants who qualify may then be scheduled for Bench Test 941 to demonstrate their technical skills.

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

## IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

**SPECIAL NOTE:** Current career Postal Service employees are ineligible to apply to this posting.